

## **MEMORANDUM**

To: Distribution List

From: Viki Wellershaus, Town Clerk

Date: November 2, 2021

Subject: Notice, November 9, 2021 Town Council Work Session

## **Town Council Work Session Change in Meeting Location**

The Herndon Town Council will meet in a public meeting on **Tuesday**, **November 9**, **2021 at 7:00 pm**, in the **Herndon Police Department Community Room**, **at 397 Herndon Parkway**, **Herndon**, for the regularly scheduled work session.

The public may attend to listen to the discussion among council and staff. Comments may be submitted to <a href="mailto:town.clerk@herndon-va.gov">town.clerk@herndon-va.gov</a> to enter into the record.

## Tuesday, November 9, 2021, 7:00 pm

Herndon Town Council Work Session Herndon Police Department Community Room 397 Herndon Parkway, Herndon

Agendas are available for review by the public on the town's website <u>www.herndon-va.gov</u> beginning at 3:00 p.m. on **Friday**, prior to the meeting.

c. Members of the ARB-HDRB, BZA, Planning Commission

Management Team Sarah Dowdy, Legal Assistant Dave Bracamonte, Systems Manager

Meeting Folder Public Meeting Notice Bulletin Board Virtual Bulletin Board [PH Notices] Website [Upcoming Events]

Dated Box [remove day following – bulletin board, website, etc]

## **EMAIL**

Carol Bruce	Connie Hutchinson	Mike O'Reilly	Richard Downer
Gloria Canon	Mike Kitchen	<b>Roland Taylor</b>	Shane Murphy